

Rental Agreement Part A

Instructions: To initiate a rental, please print this out and complete the following. Either Fax it to (877) 865-7584 (toll free) or mail it to the above address. For questions call 586-336-0758 or email info@hatstorent.com. Please print clearly.

General Information

Company/Organization/Individual name _____

Name _____

Street _____ Suite _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Billing Information

Please Note: We require a 25% deposit via credit card prior to shipment. Final billing will arrive as a hardcopy via the postal service. For final payment we accept PayPal (Mastercard, Visa, Am. Express), or check. The PayPal address is jdjinternational@aol.com or call 586-336-0758. All checks are payable to JDJ International.

Financially responsible party _____

Send the final invoice to : (underline) primary contact person accounting both

Accounting contact (if different) _____

Billing address (if different) name _____ Suite _____

Street _____

City _____ State _____ Zip _____

Phone (if different) _____ Fax (if different) _____

Email (if different) _____

For the 25% required Deposit (Please Note: A 25% deposit is required prior to shipment.)

Name on as it appears on credit card _____

Type: (underline) Mastercard Visa Am. Express

Credit Card # _____ Expiration date: _____

Security code (3 numbers on reverse): _____

Note: This is secure. However, if you're not comfortable listing it here we can get the information by phone. Credit card information is destroyed upon completion of our Agreement. (Unless you'd like an ongoing relationship which would expedite this process.)

Ship To Information (if different) If the same check here _____.

Please Note: Our standard shipping is via FedEx Ground. Our standard shipping day is Monday. Other arrangements can be made on both if necessary. We suggest you allow *at least 2 weeks* for shipment so the sooner we're aware of your needs the better.

Company/Organization _____

Name _____ Attention _____ Title _____

Street _____ Suite/Room # _____

City _____ Zip _____

Phone _____ Fax _____

Email _____

Rental Agreement Part B
Terms and Conditions of Rental

Initial each item as having read & understood.

_____ The prices listed on the Internet are what we go by at the time of the date of Agreement. They are subject to change (but not during your rental period).

_____ We bill by the week. If an item isn't postmarked within that week for return another week will be charged automatically. Delivery (confirmation) to the return postmark is the billing period. If receipt is significantly earlier than necessary we'll defer to your dates.

_____ We expect reasonable wear on the rental hat(s). Cuts, tears, stains, burning, etc. constitute damage and you will be billed for the repair up to 65% of the replacement value. The care and condition of all hats rented is the responsibility of the "Renter" from the date of receipt until they arrive back to JDJ Millinery safely.

_____ If an item isn't returned, or is damaged beyond repair, you will be billed the full replacement value of the item as listed on the internet web site at the time of the Agreement.

_____ Small alterations are acceptable; change a ribbon, add a flower. It is expected you will either, a. change it back (doing a great job) before returning it or, b. return the removed piece with the item and be charged a small fee to fix it. A "Renter" returning an item without the removed piece will be charged more. For questions about alterations email, jdjinternational@aol.com.

_____ You, the "Renter", pay all freight charges both ways. Our standard shipper is FedEx Ground. Other arrangements can be made by request. Insuring it on its return trip is up to you. It's OK to return the items via FedEx Ground, UPS Ground, or USPS Priority. Faster if you want, but nothing slower please.

_____ Acceptance of the rental order by us is contingent upon the assumption that the previous user will return the item in a timely way and in good repair (not causing a delay) and other unavoidable events like fire, flood; conditions beyond our control. JDJ Millinery assumes no responsibility for the negligence of others, Mother Nature or the shipping industry.

_____ Total payment is expected upon receipt of the final invoice. After 45 days as dated on that invoice you will lose all discounts. After 60 days it will be turned over to our collection agency.

_____ If you have a question, an odd circumstance, special request, alteration, etc., call or email. We're easy to work with and happy to help.

Ordering

Hat Rental List (List by item number & cost per week, example: #18704 - \$38.00)

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total number of hats rented _____ Total cost _____

Costs listed below: Note: The first 4 numbers of the item number designate the decade. In general, the cost appears at the beginning of the category on the web site. Be alerted to possible individual exceptions which will be noted in the hat description detail.

- | | |
|---------------------------|--|
| 1950's - \$19.00 per week | Teen's - \$30.00 per week |
| 1940's - \$22.00 per week | 1890's - \$34.00 per week |
| 1930's - \$26.00 per week | 1880's, 1870's & 1700's - \$38.00 per week |
| 1920's - \$28.00 per week | Misc. - \$22.00 per week |

Rental Agreement Part B cont.

Discounts

We give a 10% discount for renting 5 hats or more, and another 10% discount for renting for 3 weeks or more. These discounts exclude fees for other services like shipping or repairs.

Total number of hats rented _____

Estimated rental period from _____ to _____ How many estimated weeks? _____

a. If you've rented **5 or more hats** give yourself a 10% discount. Total cost with 10% discount _____

b. If you've rented 1 to 4 hats for **3 or more weeks** give yourself a 10% discount _____

c. If you've rented **5 or more hats for 3 or more weeks**, give yourself a \$20% discount _____

Total estimated cost of the Rental including discounts _____

Note: We will check it over and contact you if we arrive at a different figure or tell you the cost if you don't want to bother figuring this out. **You will receive confirmation via email or phone.**

Rental Agreement Part C

This Rental Agreement is made on (date) _____ between JDJ Millinery and and the "Renter", _____ (organization, company, individual), for the rental of the hats listed in Rental Agreement Part B for the estimated period of from _____ to _____.

It is understood that the "Renter" agrees and accepts the Terms and Conditions as outlined in Part B and statements made throughout this Agreement. It is agreed and accepted that the "Renter" will pay a 25% deposit prior to shipping and the total final bill upon receipt after the items are returned in good condition. If not returned the full replacement price will be charged to the "Renter". Repairs are charged specifically to the situation.

JDJ Millinery will do its utmost to accommodate your needs.

Signature of the responsible "Renter"

_____ (Print Name) _____

Date _____ (Remember to keep a copy for your records).

Additional comments, or requests:

Contacts:

Owner: Doug James

Corporate Address: JDJ International, Millinery Division, 498 West End Ave. #11D, New York, N.Y. 10024

Product Return Address: JDJ Millinery Division, 1625 Wrighter Lake Rd., Thompson, PA 18465

Phone: 586-336-0758 (ask for Kate) Fax: 877-865-7584

General questions: info@hatstorent.com

Questions regarding alterations, repair, etc.: jdjinternational@aol.com

Thank you for your business. We wish you the best with your project or event.

Sincerely, *Doug James*